



Government of Pakistan
NATIONAL CENTRE FOR PHYSICS
Account Login Request Form



1. NCP ID Number	2. Date of Birth	3. Nationality	4. CNIC No.	5. Passport No.
<input type="text"/>	<input type="text"/> (DD/MM/YYYY)	<input type="text"/>	<input type="text"/>	<input type="text"/> (Foreigners only)

6. Name (Please fill in capital Letters):

a. Title (Mr./Mrs./Ms.)	b. First	c. Last	7. Designation
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. Building	9. Floor	10. Room No.	11. Telephone (Off)	12. Mobile No.
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

13. CoE Name	14. Department/Branch	15. Email Address
<input type="text"/>	<input type="text"/>	<input type="text"/>

16. Services required

Windows Login Account
 Email Account
 Print Quota
 Linux (LDAP) Account

17. Specify time duration of stay (if any) From: To:

18. Laptop/Desktop MAC Address (if any)

19. Purpose of the IT account

20. Attach the proof of affiliation with NCP. (if applicable)

Acceptable Use Policy

Network/Internet/Printing services are provided by NCP for official/Academic & research purpose. Personal use of the computer or network shall not interfere with official work, nor should it violate acceptable practices or standards. Unacceptable practices in NCP network include, but are not limited to:

- Keeping weak account passwords or sharing of account password with others.
- Using official Email address to send emails for un-official purposes or forward discriminatory, questionable or inappropriate jokes, messages or comments.
- Viewing illicit/pornographic websites.
- Access, attempted or successful, to resources for which you do not have proper authorization.
- Any commercial or profit oriented usage of NCP network and web space.
- Misuse of printing facility.

Consequences of Misuse

Violations of the above terms of agreement may result in suspension of computing privileges, and disciplinary action.

Account Expiration/Data Deletion

User domain account/Email ID is disabled, once a person quits or no longer stays affiliated with NCP. However, email account and user data will remain available for the next 03 months. After that, all such information regarding that person will be deleted.

Extension of the Guest Researchers

Guest researchers who want to extend the use of IT services have to provide a document issued from CAAD department.

I have read all the terms above and i agree to follow the acceptable use policy. I also agree to promptly report all violations or suspected violations of information security policies to IT helpdesk.

Applicant Signature

For Head of the Concerned Department

Dept. Head (Name)

Date

Signature

For IT Department Use

User ID: Domain:

IT Department Check List:

- | | | |
|---|--|--|
| <input type="checkbox"/> Email Account | <input type="checkbox"/> Linux (LDAP) Account | <input type="checkbox"/> VPN Account |
| <input type="checkbox"/> Windows Login Account | <input type="checkbox"/> Print Quota | <input type="checkbox"/> Record Update |
| <input type="checkbox"/> All Users Mailing List | <input type="checkbox"/> Departmental Mailing List | |

GM IT

IT Personnel Name

Signature